

Mitchell Sherven

Regina, Saskatchewan, Canada

Writing Portfolio

Contact

WRITER / EDITOR

Mitch is a writer and editor. His work has been featured in several publications online and in print. This has included long-form articles on Canadian history and religion which will be apart of his upcoming book. Mitch has several years of experience conducting in-depth research, editing, and writing digital media. He edited a fiction book which was recently published internationally. Mitch also has experience in grant writing. He has researched, prepared, and written proposals for non-profits, which tell the story of their organization and helped them to meet their funding goals. Mitch has written public-facing material about a variety of topics. Mitch has experience in the academy as well, assisting in the teaching of undergraduate students. He has also worked with professional writers to revise and improve their work. Mitch is experienced in project management, working remotely on large tasks, and collaborating – to receive direction and provide feedback for others.

PROFESSIONAL EXPERIENCE

SaskGrants

Grant Writer/Researcher

June 2024 - Present

- Identifying the values, needs, goals, and readiness of organizations seeking grant funding.
- Conducting outreach and initial consultations, to match clients with funders aligned with their missions.
- Crafting compelling narratives of organizations, while adhering to the requirements, guidelines, and style of standard grant applications.
- Experience with artistic grants through the Canada Council for the Arts, non-profit grants, and responding to Request for Proposals (RFPs).
- Demonstrated knowledge of website design, SEO optimization, Google Ads.

ZIM Consulting

Grant Writing Contractor

May 2024 - Present

- Researching client information, including gathering data on organization programming and services, specific projects, budgeting, tax details, and demographics served.
- Drafting compelling grant proposals and applications on behalf of non-profits, to advance their missions and goals, and receive funding from private foundations.
- Collaborating alongside organization liaisons, to edit and finalize proposals, ensuring accuracy and effective outreach.
- Utilizing independent project management skills to meet deadlines, update personnel on progress, and meet client needs and expectations.

Christian Courier

Arts & Culture Contributor

April 2023 - Present

- Familiarity with freelance deadlines, communication, and expectations.
- Adhered to publication style and method.
- Writing for a diverse readership.

The Symbolic World**Writer/Contributor****July 2022 - Present**

- Writing long-form non-fiction articles.
- Independent research using databases, monographs, photos, and primary source material.
- Working with editors to correct and revise work.
- Ability to synthesize large amounts of information into an original perspective.
- Publishing work through WordPress.

Homiletic and Pastoral Review**January 2022 - Present****Book Reviewer**

- Demonstrated knowledge of subjects reviewed.
- Writing for an expert and niche audience.
- Summarized and highlighted key details of texts.

Freelance / Self-employed**2018 - Present****Editor**

- Edited a fiction book of an internationally published author.
- Completed long-form articles for various publications.
- Conceptual editing through conversations and consultation.
- Involvement with projects from manuscript to publication.
- Developed skills of proofreading copy, maintaining consistent style and formatting.
- Edited for technical accuracy including proper grammar, punctuation, sentence and paragraph structure.

University of Regina**2015-2018****Teaching Assistant**

- Developed framework for evaluation of student work.
- Correcting and marking student essays and tests.
- Teaching students research methods, technical skills, and developing a voice in their writing.
- Editing and improving student essays through a collaborative approach.

EDUCATION/AWARDS

Campion College at the University of Regina**2014-2018****Bachelor of Arts in History**

- Douglas Hayward Gunter Military History Scholarship
- Reverend John J. Lepine Scholarship from Campion College